

**VILLAGE OF FAYETTEVILLE
BOARD OF TRUSTEES
1/22/2018**

Minutes of the Village of Fayetteville Board of Trustees meeting held Monday, January 22, 2018 at 6:00pm.

PRESENT:

Mayor Olson			
Trustee Duggleby	Clerk Corsette	Mike Jones, CEO	Patrick Wilson
Trustee Kinsella	Attorney Spencer	Derek Zipprich	Jack Klump
Trustee Small	Supt Massett	Pam Bender	Marguerite Ross
Trustee Randall	Scott Taylor	Sharon Ames	Mark Miller
Pam Ashby	Sara Bollinger	Craig Polhamus	Anne Scuderi
Jennifer Osada	Ed Osada	Matthew Osada	

Mayor Olson called the meeting to order at 6:00pm in the Board Room of the Fayetteville Village Hall.

Mayor Olson asked Matthew Osada to lead those present in a recitation of the Pledge of Allegiance.

MINUTES JANUARY 8, 2018

Trustee Small made a motion to accept the minutes of the January 8, 2018 meeting. Trustee Duggleby seconded the motion and it was carried by a unanimous vote.

ABSTRACT #13

Trustee Duggleby made a motion to approve Abstract #13 in the amount of \$134,481.47. Trustee Small seconded the motion and it was carried by unanimous vote.

CHAPTER 55 UPDATE

Mayor Olson informed the board that Five Point Development, Guy Hart, notified him just before the meeting that he has received the FEMA Modeling and can now start the process for the development at the corner of Genesee Street and Highbridge Street.

Code Enforcement Officer, Michael Jones, provided the board with an update for 409 Brooklea Drive. After reviewing the Chapter 55 Law with Attorney Spencer it does not appear that there is any violations that can be sited against the property, there is no violation for a house being vacant.

Attorney Spencer stated that Mr. Jones prepared a report on the condition of the property located at 409 Brooklea Drive and suggested a few edits. Once it has been determined who the current property owner is Mr. Jones will get a status on what they plan to do with the vacant property.

FINAL PARKS MASTER PLAN

Attorney Spencer provided an overview of the Parks Master Plan from 1997 and explained that the proposed 2018 Parks Master Plan is just an update of the 1997 plan.

Attorney Spencer discussed the State Environmental Quality Review, with regards to the updated Parks Master Plan, and stated that the SEQR process is somewhat contradictory for this type of action so he recommended that the Village Board of Trustees err on the side of caution and complete the Environmental Assessment Form. Attorney Spencer further explained that by accepting the updated Parks Master Plan does not mean the board is accepting any individual plans contained within the Master Plan. It is to be used as a reference for potential future improvements of the parks.

SEQR RESOLUTION – FINAL PARKS MASTER PLAN

Trustee Kinsella made a motion to adopt the following Resolution-

WHEREAS, the Village of Fayetteville is a municipal corporation located in Onondaga County governed by the Village of Fayetteville Board (Board); and

WHEREAS, in 1997 the Board approved a Parks Master Plan for the Village; and

WHEREAS, in 2017 the Board appointed a committee to review and update the Parks Master Plan; and

WHEREAS, Committee has finalized its update to the Parks Master Plan and the Board desires to accept the update for its future reference; and

WHEREAS, the Board is taking no action with respect to any suggested recommendations for improvements or developments outlined in the update the Board nonetheless has elected to conduct a SEQR review in connection with accepting the update.

Therefore be it resolved as follows:

1. The Board has reviewed the Parks Master Plan Update.
2. The Board has reviewed the Full Environmental Assessment Form (Part I - Project Information).
3. The Board has determined for purposes of SEQR review to consider the update as an unlisted action, notwithstanding that the Board is taking no action on recommendations contained in the update.

4. Upon review of Part 2 of the Full Environmental Assessment Form (Identification of Potential Project Impacts) the Board hereby determines that acceptance of the Parks Master Plan Update will not result in any significant adverse environmental impacts.
5. The Board hereby acknowledges that before electing to take any action on recommendations outlined in the update, it will be responsible to conduct a SEQR review of the proposed action.

Trustee Randall seconded the motion and it was carried by unanimous vote.

Trustee Duggleby made a motion to accept the updated Final Parks Master Plan, dated December 2017. Trustee Small seconded the motion and it was carried by unanimous vote.

547 EAST GENESEE STREET – PLANNED UNIT DEVELOPMENT APPLICATION

Mayor Olson reviewed the Planned Unit Development Application Process and explained that the Village Board can choose not to accept the application or they can send it to the Planning Board for their review and recommendation or denial of the proposed PUD.

Discussion followed regarding the PUD Application for 547 East Genesee Street.

Trustee Kinsella does not understand why the applicant is requesting a PUD instead of requesting a Zone Change to Traditional Business.

Mayor Olson explained that it is possible that the proposal does not fit the criteria of the TB Zoning District, or any other district, therefore a request for a PUD would be appropriate.

Trustee Duggleby made a motion to accept the Planned Unit Development (PUD) Application for 547 East Genesee Street and refer the application to the Village Planning Board for approval or denial. Trustee Randall seconded the motion and it was carried by unanimous vote.

547 EAST GENESEE STREET ESCROW

Trustee Duggleby made a motion to authorize Clerk Corsette to establish an escrow account in the amount of \$20,000.00 for the proposed Planned Unit Development at 547 East Genesee Street. Trustee Small seconded the motion and it was carried by unanimous vote.

MUNICIPAL BUILDING LIGHTING AUDIT

Trustee Randall explained that he had received a payback analysis for converting the lighting in the Municipal Building but he was not happy with the report because of the usage hours that were used. Trustee Randall will provide an update at the next meeting.

CODES ANNUAL REPORT REVIEW

Code Enforcement Officer, Mike Jones, reviewed the Annual Code Department Report with the Village Board. The following is the 2017 Code Enforcement Annual Summary:

- Building Permits Issued – 59
- Building Perm\it Fees Collected \$15,048.75
- Valuation of Projects - \$978,631.00
- Certificate of Occupancy CO/Completion CC Issued – 59
- Open Building Permits- 1/1/17 to 12/31/17 – 29
- Complaints- 111/Open -21
- Stop Work Orders Issued – 7
- Building Inspections/Fire Inspections/Re-Inspections – 394
- Planning Board Applications/Special Use Permits -
- Reviews and Fees - 25 projects - \$4925.00
- ZBA Applications Reviews and Fees- 6 reviews - \$875

LAND DONATION

Attorney Spencer needs to get more information about the property that is being donated that will connect Duguid Park and Golden Park. Additional information needed includes the Tax Parcel ID Number and the Property Owner.

COUNTY-WIDE SHARED SERVICES INITIATIVE

Trustee Small made a motion to authorize Mayor Olson to sign the Shared Services Initiative Law with Onondaga County to use the County's e-Tax software for the preparation of annual Village Tax Bills. Trustee Kinsella seconded the motion and it was carried by unanimous vote.

INTERMUNICIPAL AGREEMENT – ONONDAGA COUNTY WEP

Trustee Small made a motion to authorize Mayor Olson to sign the annual Inter-municipal Agreement with Onondaga County Water Environment to provide maintenance services of public sanitary sewers, pump stations and treatment facilities on behalf of the Village of Fayetteville. Trustee Duggleby seconded the motion and it was carried by unanimous vote.

DPW UPDATE

Superintendent Massett submitted the following update:

Open Projects:

1. Ledyard Dyke: Emergency on 1/12/18 Ditch the rest of the road edge from 3 WynnrIDGE Rd. to the stone ditch across from 5 WynnrIDGE Rd. This was done from 3:30 to 7 pm with the DPW crew. We dug a 30" deep ditch that seems to be working for now.
2. Auction Items: To be voted on.
 - a. 2008 John Deere 325 Skid Steer ----- Bid \$18,900.00
 - b. 2006 Chevy Tahoe ----- Bid \$1,725.00
 - c. Pincor Gen & Pump ----- Bid \$87.50
 - d. Wacker Jumping Jack & Conveyor ----- Bid \$360.00
3. Beard Pond: Cleared the ice after checking how thick it was. We had on average 6 to 4.5 inches at about 6 different test spots. The track machine was put out on the ice and made 5 to 6 passes

before it found the one spot that had about 2.5 to 3 inches of ice. The machine broke though and the engine took in water and took out a rod bearing.

Electrical was damaged also. Around \$12,000 to repair. Insurance will cover damage. Labor department showed up next day and will be working on safe operations while working on pond ice. Cannot clear ice until a safe program is in place.

Machine is all most fixed.

4. Winter: We have used about 500 tons of salt to date between brine production and road salting.
5. Trucks: Two new 550 Ford trucks that have been on order should be delivered soon.
6. Limestone Creek Enhancement: OBG working on grant with the Village. Need to include wash put in Canal Landing area.
7. Trees: Bartlett Tree Experts are trimming several large trees in the Village.
8. Canal Landing Phase 4: Spring 2018

Trustee Small made a motion to accept the following bids from Auctions International for equipment that had been previously deemed as surplus:

2008 John Deere 325 Skid Steer -----	Bid \$18,900.00
2006 Chevy Tahoe -----	Bid \$1,725.00
Pincor Gen & Pump -----	Bid \$87.50
Wacker Jumping Jack & Conveyor -----	Bid \$360.00

Trustee Duggleby seconded the motion and it was carried by unanimous vote.

OVERNIGHT PARKING ENFORCEMENT

Superintendent Massett told the board that he has had some issues during the last few snow storms with cars that are parking overnight in Municipal Parking Lots and wanted to know how the board wanted him to proceed with enforcement of the Village Code that does not allow overnight parking in Municipal Parking Lots.

The Village Board agreed the Superintendent Massett should enforce the regulations and contact the Town of Manlius Police to have the vehicles ticketed and towed, if necessary.

EMPLOYEE HANDBOOK REVIEW COMMITTEE

Mayor Olson established the Employee Handbook Review Committee to include:

Mayor Olson
Trustee Duggleby
Clerk Corsette
Chief Hildreth
Superintendent Massett

Mayor Olson would like to have the first meeting of the committee sometime in March.

ROUNDTABLE

Trustee Duggleby provided the board with a review of the tickets issued by the Town of Manlius Police, in the village. Trustee Duggleby also noted that the police issued some tickets on side streets which indicates that they are not restricting their patrols to Route 5 or 257.

Mayor Olson told the board that Judge Hughes contacted him to request that the village allow the Court Clerk to work with both himself and Judge Danaher when they are assigned to work Centralized Arraignment. Judge Hughes indicated that he is only working the minimum amount required and the Court Clerk has agreed to earn comp time for any hours worked at the Centralized Arraignment Center.

The Village Board agreed to the request made by Judge Hughes to allow Kelli Stone, Village Court Clerk, to work with both Judge Hughes and Judge Danaher at the Centralized Arraignment Center and allow her to earn comp time equal to the number of hours she works at the center.

Mayor Olson would like the board approval to start early discussions with Onondaga County regarding the distribution of Sales Tax. The current agreement expires December 31, 2020.

The Village Board approved the mayor's request.

Trustee Duggleby made a motion to adjourn the meeting at 7:15pm. Trustee Small seconded the motion and it was carried by unanimous vote.

Respectfully submitted,

Lorie Corsette, Village Clerk